



**Board of Directors Meeting Minutes
Cooperating Raleigh Colleges**

**May 19, 2011, 4:30-6:30 p.m.
Massey House, Meredith College**

Maureen Hartford, CRC President, Host and Presiding

In attendance: Board Members or their representatives—**Maureen Hartford**, Meredith College President; **Debbie Cottrell**, Peace College Provost for President Debra Townsley; **Irma McClaurin**, Shaw University President; **Warwick Arden**, NC State University Provost; **Betsy Brown**, NC State University Vice Provost; and **Jenny Spiker**, Cooperating Raleigh Colleges Director/Board Secretary. Guest presenters: **Jose Picart**, NC State Vice Provost for Diversity and Inclusion, and **Carol Cutler-White**, Wake Technical Community College Dean of Sponsored Programs and Federal Regulations.

The minutes from the December 9, 2010 meeting were approved by those in attendance. Ms. Spiker pointed out the packet of background materials, including a summary of goals and accomplishments for this academic year.

Finance Report: Ms. Spiker presented the FY2011 projected year-end budget and the proposed budget for FY2012. (See attached). She is projecting that FY2011 income will be \$101,456.12 and expenses \$94,737.77 for a net gain of \$6,718.35. The budget for FY2012 is \$100,700 for income and \$98,714.50 for expenses. She reported that CRC needed to buy general liability and workers compensation insurance to add to the policies we have for professional liability and Directors and Officers insurance because of the requirement of a new contract with the City of Raleigh for our arrangement for Channel 18. That added \$846 to the insurance line item for this year and next. The Board voted to accept the financial report and the budget for FY2012 as submitted.

Presentation about the Raleigh Colleges and Community Collaborative (RCCC): Dr. Picart of NC State and Dr. Cutler-White of Wake Tech gave an overview of the collaborative underway with the stimulus of a Bill & Melinda Gates Foundation grant. All of the CRC institutions have been involved in the phase one planning stage, and the collaborative expects to hear soon about getting the funding for the \$1.5 million implementation phase. The purpose is to improve the postsecondary success and employment of low-income youth and young adults in the city of Raleigh. The partners include the five CRC colleges/universities, Wake Technical Community College, the Wake County Public Schools, the City of Raleigh, Wake County government and other corporate and nonprofit organizations.

As co-principal investigators of the project, they asked the CRC consortium itself to join the partnership and take a lead role in the Raleigh Fellows aspect of the collaborative. The Raleigh Fellows piece is the umbrella effort to help students interested in entering college to succeed academically, complete their degree or certificate and graduate ready for the job market. Each of the six colleges involved will receive funds from the grant to appoint a campus liaison to oversee and institute a suite of services on their own campus to meet the goals. The CRC director would coordinate those efforts. The program would start the first year with students already enrolled who meet the requirements of the targeted students.

The Board voted to join the partnership as requested by Drs. Picart and Cutler-White. Ms. Spiker will meet with Dr. Picart to learn more about the involvement and begin meeting with the rest of the RCCC leadership team. Dr. Hartford also suggested that each CRC institution look for scholarships that would fit this project and to involve each college's institutional advancement areas. The campus fundraisers could build on many of the efforts already underway, such as those with Hispanic organizations. It was also suggested that kicking off CRC's involvement with RCCC might be a good opportunity to bring a variety of CRC constituents together.

Report on Shaw's tornado recovery: Shaw President McClaurin thanked the other college/university leaders for all of the help people from their campuses provided after the April 16th tornado that did significant damage to the campus forcing the college to finish the spring semester two weeks early. Students and staff from all of the other CRC colleges came over for clean-up sessions. Other efforts included Peace providing a dining hall shuttle and dorm rooms and food

for summer school students and Meredith providing landscaping plants to both Shaw and Saint Augustine's, which also had damage. Dr. McClaurin said the clean-up was going well, and she said she's learned how important it is to know as much as possible about campus insurance coverage.

Meredith's hosting of CRC Office: Ms. Spiker said when she had a conversation recently with Craig Barfield, vice president for business and finance at Meredith, about where the CRC's reserve is being held, he suggested that it might be a good time to put on paper the different aspects of Meredith's hosting of the CRC office: office space, services provided like accounting, phone, email and web access. Dr. Hartford said she didn't see any problems with the arrangement but agreed it would be good to have a record of what exists.

CRC Channel 18: Dr. McClaurin asked for more information about how content is determined for the channel. After just finishing her first year at Shaw, she has not yet had a chance to get very involved in that CRC program. Ms. Spiker stressed that each CRC college or university makes its own determination about how best to take advantage of the channel and provides content based on that. The content varies tremendously from actual courses at NC State to lectures, public affairs shows, artistic videos, sermons and documentaries. Several people said we should build on the recent trend of having more student-produced content. One idea was to create a program about the tornado. Ms. Spiker added that it's time to have another joint meeting of key participants in producing content from all of the institutions.

Wake Tech membership: Dr. Hartford said she was still planning to contact Dr. Stephen Scott, the president of Wake Technical Community College, to find out his institution's interest in CRC membership.

RACE exhibit: Dr. McClaurin told the board about the national science museum traveling exhibit called "RACE: Are We So Different?" from the American Anthropological Association. Funded by the Ford Foundation (where Dr. McClaurin worked previously) and the National Science Foundation, it looks at race from the perspectives of history, human variation and lived experience. It has been very successful across the country, and now the NC Museum of Natural Science is raising money to bring it to Raleigh. She proposed that CRC contribute \$5,000 and become a sponsor of the exhibit. The Board voted to do that.

Presentation to President Hartford: Ms. Spiker presented Dr. Hartford with an engraved crystal bowl for her service to CRC as she retires from her Meredith presidency this summer. The inscription reads: "Thank you for your invaluable 12 years of service to CRC and your colleagues at Meredith, NC State, Peace, Saint Augustine's and Shaw."

Next meeting: It was suggested that the Board schedule the next meeting in September or October but not Oct. 27-30, as that is Dr. McClaurin's inauguration. Dr. Arden, who will be the CRC chair for 2011-12, will work with Ms. Spiker to find the date and place.

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Jenny Spiker
Director/Board Secretary