



Board of Directors Meeting Minutes
Cooperating Raleigh Colleges

June 27, 2012, 4-5 p.m.
Alumni Center, North Carolina State University

Randy Woodson, CRC President, Host and Presiding

In attendance: Board Members or their representatives—**Randy Woodson**, North Carolina State University Chancellor; **Debra Townsley**, William Peace University President; **Jo Allen**, Meredith College President; **Cecil McManus**, Shaw University Director of OSPIRE for President Dorothy Yancey; and **Jenny Spiker**, Cooperating Raleigh Colleges Director/Board Secretary.

The minutes from the Nov. 15, 2011 meeting were approved.

Finance Report: Ms. Spiker presented the FY2012 projected year-end budget and proposed budget for FY2013. (See attached).

For FY2012 projected revenue is \$117,227.57 with expenses of \$86,039.15 for a net gain of \$31,188.42. The projected budget for FY2013 is revenue of \$111,900.50 and expenses of \$111,900.50. The operating reserve fund was \$184,428 at the beginning of this year and is projected to be \$215,616 at the beginning of FY2013.

Because of the uncertainty of the Channel 18 arrangements for next year, Ms. Spiker reminded the group of the amount of revenue tied to CRC's role as administrator/programmer of Channel 18, the City of Raleigh's public access education channel. In FY2012 \$73,077.57 of the \$117,227.57 revenue was related to the Channel. A \$40,000 grant comes from the City of Raleigh and the rest from the State of North Carolina funds directed from the cable companies for PEG channels. Most of that revenue goes directly into supporting the channel, but some it also helps make it possible to pay the CRC director to spend time and energy on the other CRC activities.

She also told them about the Board's Operating Reserve Policy (attached), which includes this statement: **Use of Funding:** The Board authorizes that up to one-third of the funds can be used for cash-flow issues, unanticipated revenue shortfalls or special initiatives each year without prior approval of the Board. Any expenditures beyond that require full Board approval.

The budget was approved as presented. (Attached)

Update Channel 18: Ms. Spiker explained the latest developments with CRC Channel 18. NC State's DELTA has said that it will host the technical home of the channel through December 2012. She has been looking for a new "technical home" and just this week heard that the City of Raleigh may be able to provide that. More details are to come. If that doesn't work, she will talk with the college departments on several of the campuses that have connections to Time Warner Cable. Without such a home, CRC would not be able to continue administering the channel. CRC also needs to talk with key people on each campus about the overall commitment to Channel 18, including programming priorities and new kinds of content.

Wake Technical Community College: Dr. Townsley, the incoming CRC Board of Directors Chair, reported that she had talked in the last several weeks with CRC Board members from Saint Augustine's, Meredith and NC State and all had encouraged the invitation for Wake Tech to join CRC. She also had a preliminary discussion with President Stephen Scott of Wake Tech, and he said they are definitely interested. The discussion about inviting Wake Tech and perhaps Campbell Law School stressed how the major connection for this consortium is sharing the Raleigh community. It was suggested we stress how we can help create a unified voice for higher education in the community and help showcase Raleigh as a destination community because of the strong, positive presence of higher education. The group stressed that membership should remain with the state and nonprofit institutions and not the for-profit institutions.

The group was positive about inviting Wake Tech this year, but Dr. Allen asked that we create a proposal with some details about how this would play out and affect current member institutions so that the CRC member presidents can show that to their leadership teams before making the actual invitation. Ms. Spiker and Dr. Townlsey agreed to create that document.

The Raleigh Promise: Ms. Spiker gave a brief update on CRC's involvement with the RCCC's (Raleigh College and Community Collaborative) Raleigh Promise project with funding from the Gates Foundation. She has been actively involved all year with the Raleigh Fellows Team and the Liaisons who are responsible for the programs targeted to low-income Raleigh students on the CRC campuses and Wake Tech. She reminded them that one of the main reasons the RCCC leaders asked for CRC leadership is for the sustainability of the project beyond its February 2013 funding end date.

Background on current CRC projects: Ms. Spiker reminded them of the updates on current projects listed in their packets. They include the annual library workshop, Raleigh Planning Department coordination, task force on professional development for adjunct and part-time professors, coordination with the NC Museum of Natural Science, and task force exploring transportation options with the City of Raleigh. The packets also include the minutes from the regularly meeting cohort groups: chief academic officers, chief student affairs officers, registrars and library heads.

Operations Committee: Ms. Spiker reminded the board members of the important role of the CRC Operations Committee. This is the committee with one member from each campus who acts as the connector between the CRC director and Board and the other leaders on each campus. She stressed how helpful those members are as "go to" liaisons and asked that they let her know soon who they want to appoint from their own campus. Current members are Betsy Brown from NC State, Jerry Nuesell from William Peace, Connie Allen from Saint Augustine's, Marilyn Sutton-Haywood from Shaw and Cindy Edwards from Meredith.

Executive Session: The Board members held an executive session before going to the Chancellor's new residence, "The Point," for a reception of executive council members from all CRC member institutions.

Respectfully submitted,

Jenny Spiker
Director/Board Secretary