



Cooperating Raleigh Colleges

Board of Directors Meeting Minutes

June 8, 2016, 3 p.m.

Massey House, Meredith College
Jo Allen, CRC President, Presiding

Members in attendance: **Jo Allen**, President of Meredith College and CRC Board President; **Stephen Scott**, President of Wake Technical Community College and CRC Board Vice President; **Brian Ralph**, President, William Peace University; **Tashni Dubroy**, President, Shaw University; **Louis Hunt**, Vice Provost, North Carolina State University; **Marla Tart**, Senior Vice President for Finance and Business Services, Wake Tech, representing the CRC Chief Financial Officers Committee; **Frank Rizzo**, Vice President for Student Services, William Peace, representing the Student Affairs Committee; **Jenny Spiker**, CRC Director and Board Secretary/Treasurer

Welcome from President Jo Allen and introductions: Dr. Allen welcomed the committee members to Meredith and to the last CRC Board meeting of the 2015-16 year.

Minutes: The minutes of the Nov. 4, 2015 meeting were approved. **(VOTE TAKEN)**

Finances: Ms. Spiker presented the budget showing the budget to date for 2015-16, projected year-end budget and proposed budget for 2016-17. (See attached). Year-end expenses projected for 2015-16 are \$97,395.46 and revenue of \$123,093.01 for a net gain of \$25,697.55. She pointed out, as she has in other recent meetings, that our largest non-member financial support comes from the revenue we receive from the City of Raleigh and the State for administering and programming the public access education channel. She said that with the changes in television practices these days, including Time Warner Cable being purchased by Charter, she's concerned about the long-term effects of that kind of support, and that is why she thinks it's important to have a good operating reserve fund. That fund is now \$298,994. She pointed out that in the last several years we have been spending more for expenses tied to workshops and community events like the March 2 education forum this year. Most of those expenses are tied to food and presenter fees. Dr. Allen asked Ms. Spiker what role the CRC assistant Kristin Kauffman has. Ms. Spiker said her role is tied to the technical liaison activities in preparing the programming for Channel 18. Her hourly salary is provided for by the income from the City of Raleigh contract for the Channel.

The committee voted to approve the proposed budget for 2016-17 of expenses of \$105,000 and revenue of \$121,000. **(VOTE TAKEN)**

Project and Committee Updates:

- **March 2, 2016 Education Forum:** Ms. Spiker reported on the success of the community-wide forum where 75-80 participants heard a variety of presentations on the theme "Our Kids, Our Community, Our Future—Moving Toward World-Class Teacher Preparation." She pointed to the survey results from participants in the packet and the page from the CRC website. She drew their attention to the list of people who said they would like to continue to work with us on this topic and to the comments about ways people would like to further the discussion. Dr. Allen said the emphasis was on telling people outside our institutions how we are preparing teachers today to break the stereotypes that many people have. They then discussed ways to follow up on the momentum of this event:
 - Convene the planning committee to talk about next steps. Create a one-page summary of the conclusions from the event.

- Continue contact with key people from the community (e.g. Alisa Chapman, UNC system, and Greater Raleigh Chamber Education Committee)
 - Emphasize our role in the overall issue; Dr. Ralph suggested we may want to create a program where we take college students into the high schools to help students consider the college route to teaching.
- **Student Affairs Officers/Related Projects:** Mr. Rizzo reported on the meeting with the Student Affairs Officers and the leaders of two new groups that hadn't met before—those working with career centers and programs and those organizing student community service. (See the notes from those meetings in the packets.)
 - **Student Affairs meeting:**
 - They encouraged the continuation of the emergency management workshops.
 - They discussed how they were all dealing with support and comfort animals. The colleges with residential halls have those policies, and Wake Tech has a policy allowing them to be with students during exams.
 - **Community service group ideas:**
 - Have a CRC Community Service Day where we show off how much we're already doing in the community
 - Work with Activate Good
 - Consider an international service trip with representatives from all the colleges. Dr. Allen reminded the group of Meredith's campus in Sansepolcro, Italy. She suggested they consider that site as a home base for a CRC international project.
 - **Career Services group ideas:**
 - Share more contacts for career events (list serv)
 - Consider a joint meeting of students to ask what they want from career services
 - Consider a CRC college fair, including having employers critique student work
 - **Financial Officers:** Ms. Tart, the newly appointed Wake Tech Vice President for Financial and Accounting Services representing the CRC Finance Officers Committee, reported on that committee's meeting on Feb. 4. They talked about the continuation of the emergency management project, about sharing operating policies and the need for more exploration and sharing of Title IX issues, enterprise risk management and exempt-non-exempt issues for overtime. Ms. Spiker pointed out the notes from the second meeting of the Human Resources Directors, a committee that the Financial Officers suggested we form.
 - **Wake County Transit:** Ms. Spiker reminded them that the Wake County Commissioners approved this week the new transit plan. She also said that Katherine Moline of the City of Raleigh's transportation department (GoRaleigh) contacted her last week to say that more CRC colleges have signed up for GoPasses. Now Wake Tech and Saint Augustine's have joined NC State and Meredith is using that program to make it easier for students and staff to use the City's bus system. They also suggested that we look into further cooperation for bike share programs.
 - **Upcoming workshops:** Ms. Spiker reported that workshops are continuing for emergency management topics, professional development for adjunct professors and the annual library staff workshop. Dr. Allen suggested that one major emphasis for the EMS workshops be on how to communicate with faculty and staff about emergency issues.
 - **Chapter in national consortium association book:** Ms. Spiker pointed to the book she gave out with the article she wrote for the ACL (Association of Collaborative Leadership) book to come out soon. It's called "A Consortium Approach: Connecting to the Local Community."

Discussion from the previous meeting: The topic of whether CRC students can use cross-registration for online courses came up again. Mr. Hunt from NC State said that's still not possible there, but it's possible that a different payment model could evolve in the next several years that would make it possible.

Projects for the future/other groups to convene:

- **Groups to bring together:** They suggested we get together those working with Title IX and those working with enterprise risk management and the timely exempt-non-exempt employee issues. The latter would need to be done soon since the deadline is in December.
- **Proposal for a special summit on entrepreneurship:** Dr. Scott suggested we consider a community project emphasizing how to prepare students for the work world's focus on entrepreneurship. We could partner with the business community. Dr. Dubroy said she had been in contact with people from the HopScotch festival group who are looking for partners for seminars related to this topic.

Board officers for 2016-17: Wake Tech President Stephen Scott will be president, and Shaw President Tashni Dubroy will be vice president for the next two years.

The group adjourned to attend the reception for the members of the executive committees of the member institutions at 4.m.

--Submitted by Jenny Spiker