



Librarians Committee Meeting Minutes

Meredith College, Carlyle Campbell Library, Harris Room

Friday, February 9, 2018, noon

Convener: Laura Davidson, Committee Chair

In attendance: Laura Davidson, Dean of Library Information Services, Meredith College; Carolyn Argentati, Donald E. Moreland Deputy Director of Libraries, NC State University; Nate Hellmers, Director of Library Services, William Peace University; Megan Rudolph, Perry Health Sciences Librarian, Wake Tech Community College; Tom Clark, Interim Director of Library Services, Shaw University; Anita Young, Public Services Librarian, Wake Tech; Ashley Morrison, Associate Head, Access Services & Ask Us Librarian, NC State; Donna Garner, Circulation Supervisor, Meredith; Jenny Spiker, CRC Director.

Laura Davidson welcomed everyone and asked that they each get the group up to date on what is going on at their libraries.

Updates:

Meredith Library—Laura Davidson:

She said that her administrative assistant Gerry Sargent retired after 40 years and Jackie Law is going to take that position. They are in the process of changing library systems and collaborating with Chowan University to accomplish that. They will go live with the new system right after graduation. They are also working on an oral history project with the Women's Forum of North Carolina and will create a website related to NC women. They are also a part of the NCICU (North Carolina Independent Colleges and Universities) library project through a grant to enhance collaboration among the state's private colleges. Examples of projects from the initiative include a reference, instruction, and outreach group, an accessibility group; and an assessment group focused on SACSCOC reporting.

Another topic they've been dealing with is binding because prices for that have doubled. Most of their binding is of student theses. They may discontinue library binding of student theses and look at other ways to produce those. She said she was curious about what to do about binding library books. She suggested that maybe CRC could do a joint project for binding—a single truck run. Nate said that Peace works with HF Group in Greensboro. Carolyn will check on current binding processes at NC State. Wake Tech does almost no binding.

NCSU Libraries—Carolyn Argentati:

The NCSU Libraries is working in partnership with the Division of Academic and Student Affairs on a renovation project at the D. H. Hill Library that will create an Academic Success Center on the second floor of the north bookstacks tower. Its projected time to open is fall 2020. In preparation for the construction, a major book move will take place during summer 2018. The project will also add more technology-oriented areas in library space such as an Innovation Studio, a Data Experience Lab, and a small teaching space. The most visible change will be a new staircase leading up to the second and third floors from the main lobby.

Laura said that Meredith did something similar in the basement and it helped create some space for library “research tutors” to work with fellow students. Their tutors come from the student peer tutoring program, and three of them now specialize in library research. Tom asked if information literacy is part of the tutoring program, and she said she hopes it will be. Ashley said she thinks it's good to tie the tutoring to writing.

Carolyn said that NCSU Libraries Director Susan Nutter retired in October after 30 years. Greg Raschke is the new Interim Vice Provost and Director of Libraries, and they are doing some reorganizing. They are creating a new Data and Visualization Services Department. The Hunt Library celebrated its 5-year anniversary in January.

William Peace Library—Nate Hellmers:

He said that their Student Success Center has been going for a year and a half. And this year their president has launched a new strategic plan with implications for them. He also has a new staff person—Elaine Teague.

Wake Tech Libraries—Megan Rudolph:

Megan is Wake Tech's Health Sciences Librarian, and they are hoping to have a new dean of library services next month to replace Julia Mielish. She said their new RTP campus is opening soon, probably by next fall. Their Southern campus (formerly called the Main campus) is redoing its library, and the North campus has hired two new part-time people.

Shaw University Library—Tom Clark:

He said they now have the money to renovate their library so they had to throw away 10,000 books and they are having to readjust roles. They are working on balancing books and electronic materials. They are also doing a student success area. He asked if anyone wanted to get some of their books.

Minutes from Nov. 3, 2016 meeting were approved. (See attached.)

Charts from NC State with data on borrowing by the other five institutions. The group reviewed the charts and commented about how in the last several years the numbers have gone down because of the amount of online library usage. (See attached)

Library Agreement updated last year (attached) The group reviewed the copy of the agreement that was updated last year and had no further suggestions for changes.

Ideas for summer 2018 Library Workshop

Workshop topics:

***Behavioral issues**—how to handle noise and disruptions in learning commons areas (including food, etc.), designated quiet spaces, use of security guards, etc. Checking credentials of the number of students coming through the doors (IDs).

***Flexible space**—how libraries are moving away from heavy, permanent furniture to 21st-century furniture. Carolyn said NCSU may have someone who could talk about furniture.

***Some places to consider using for the workshop:** William Peace, NC State—Carolyn will check on the possibility of space at the Hunt Library.

Discussion Topics

Are people going to other libraries? Ashley thinks they are still coming to the NCSU Libraries, and Laura says they learn about their students going to the NCSU Libraries from the surveys they take.

Anita asked if students are returning checked-out materials on time and when the libraries should send notices about returns. Wake Tech would like to receive overdue reports by the first of April for the spring semester. Meredith and Shaw also like first of April and after Thanksgiving in the fall. Ashley said that it's usually a small list at NCSU—2 to 6 notices needed per institution.

Donna asked if students are using the CRC Borrowing forms. She said that Meredith prefers the carbon forms that CRC provides, and they like to get the forms back from the other colleges as frequently as possible. Wake Tech doesn't require the carbon forms. Jenny reminded them that the form is on the CRC website for

downloading. Ashley said she'd look into the issue of the forms and report back on their preferences. Carolyn said it might be best to email copies of Borrower forms/transactions to the borrower's home library whenever those transactions occur rather than batching them by month.

Circulation topics: The three circulation specialists invited to the meeting were asked if they had any other issues to discuss. They had already talked about most of what they were interested in, but added a few more comments.

Ashley (NC State)—They are preparing to go cashless for fines, etc. Anita from Wake Tech said they don't handle any money because the fines on their accounts go to the cashier's office. The cashier checks to see what students owe through Datatel. NCSU also pushes students to pay through the cashier, but they still have cash issues. Tom said at Shaw he is afraid cashless approaches can block students from graduation. Donna (Meredith) said they go through the database regularly and find they have to manually alert Accounting.

Anita (Wake Tech) asked if the other campuses have the rule they have that all students have to bring their student ID to enter a library. Donna said that Meredith's library acts more like a public library and doesn't require IDs, but they get few people besides students and they are open until 1 a.m. At NCSU people have to show an ID starting at 10 p.m. and during finals. Carolyn said that the Hunt Library be closed to non-NCSU patrons starting at noon on weekdays (rather than at 7am) during the final exam period this coming May.

Next meeting in October. The members asked that they have their next meeting in October of 2018. Location to be determined.

--Submitted by Jenny Spiker