

COOPERATING RALEIGH COLLEGES BOARD OF DIRECTORS MEETING MINUTES

Tuesday, June 18, 2019, 4 p.m.

William Peace University
Williams Board Room, 2nd floor Main Building

Board President Brian Ralph Presiding

In attendance: **Brian Ralph**, William Peace University President; **Gaddis Faulcon**, Saint Augustine's University Interim President; **Jo Allen**, Meredith College President; **Paulette Dillard**, Shaw University President; **Warwick Arden**, North Carolina State University Executive Vice Chancellor and Provost; **Scott Ralls**, Wake Tech Community College president; **Rocky Yearwood**, chair of the CRC Finance Officers Committee, William Peace University VP of Office Administration and Finance; **Matthew Poslusny**, chair of the CRC Chief Academics Officers Committee, Meredith Senior Vice President and Provost; **Barry Olson**, chair of the Student Affairs Committee, NC State Associate Vice Chancellor, Division of Academic and Student Affairs; **Jenny Spiker**, CRC Executive Director

4:00 pm -- Full Board meeting

- Call for new business topics to put on the agenda (Brian Ralph) No new topics were suggested.
- Approval of Minutes, September 6, 2018 meeting (Brian Ralph) The minutes were approved.
- Projects/Topics (Brian Ralph) Dr. Ralph recognized Jenny Spiker's retirement at the end of December 2019 and thanked her on behalf of the Board for her service to Cooperating Raleigh Colleges since 2007. The Board met at 3 p.m. to discuss the process for hiring a new executive director.

Financial Report (Jenny Spiker)

- Year-to-date budget for 2018-19 and proposal for 2019-20 (Jenny Spiker)
 - See the attached budget brought to the meeting and the one revised after the meeting's decisions: The main question about the proposed budget was how to allow for creating a new website. The Board decided to create a contingency line for the \$7,000 that could be used for the website once it's determined what that will cost. Since Ms. Spiker will be retiring at the end of 2019, it would be best for the new leader to work on a new website. But it's possible that the hosting organization may not be able to host it until that new person starts as director. So the Board suggested that Ms. Spiker find someone from one of the CRC campuses to help create the basics for a new website that the next leader can develop into a full site. The amended budget was approved.
 - Ms. Spiker pointed out that we are likely to have to pull some money from the Operating Reserve Fund—a minimum of \$2,914 because of the 50th anniversary expenses and more if we don't receive the approximate \$6,000 amount for the State's last payment this year for Channel 18. That fund is now at \$370,914.33.

Update on meetings and projects (Jenny Spiker) Ms. Spiker pointed to the materials in the packet about projects since the last Board meeting in September.

- **Summary of the 50th Anniversary celebration**-about 140 people from all areas of CRC attended at the Governor's Mansion on Sept. 24th—CRC administrators, faculty members, community leaders and student leaders from all the campuses.
- **Workshops since the last meeting and upcoming ones**—Adjunct workshop on January 30th, and upcoming workshops—Cyber Security on June 24th at Meredith; staff professional development on July 18th at Shaw, and the Library Workshop on August 7th at the Meredith library. She pointed out how these represent the various ways these projects are initiated: the Cyber Security one came from the Finance Officers meeting and the efforts of Rocky Yearwood and John Cranham at William Peace; the staff professional development one was initiated by Sarah Kibler at Meredith and the same committee from all the colleges has been planning it for three years; and the librarians workshop was created and carried out for 12 years from the librarians committee.

Committee meetings since the last meeting, including the new student committee—The packet had the minutes and/or information for the Intercollegiate Student Advisory Board, Chief Academic Officers, Student Affairs Officers, Finance Officers, Human Relations Officers, Registrars Officers, and Librarian Leaders. She went into some detail about the new group of SGA leaders in the Student Advisory Board, because they met three times with the Greater Raleigh Chamber of Commerce leader Danya Perry, who wants them to connect with businesses in the community. They also were invited by Meredith's SGA for a campus tour and met for the first time as a part of the 50th Anniversary Committee. They created ideas for projects (see the attached sheet) and will start meeting with the new leaders in the fall of 2019.

She also pointed to the list of executive committees and the data on cross-registration for 2017-18, which showed that that year had the most participation of all the years. She will revise the executive committee list because a few positions are no longer interim.

Reports from Board members:

- Rocky Yearwood—The table top exercise next week that came as a project from his finance officers committee will be pretty intense about how people on campuses can respond to cyber security issues. One approach will be how do school leaders communicate with students about it, and Dr. Allen asked about what if students from her campus are taking classes on another campus.
- Barry Olson—His student affairs committee wants to expand convening groups and said to look at the minutes from their last meeting to see which groups they want to get together; for example, disabilities coordinators and student activities directors
- Matthew Poslusny—His academic affairs group also want to expand meetings with special groups, for example, SACS liaisons and student success leaders.
- NC State—Warwick Arden said NC State is creating an Academic Success Center with a \$6 million project to renovate the library on the main campus on the 2nd and 3rd floors. For the first time people will be able to come in on Hillsborough St. as well as behind the library. The project is projected to be completed by the fall of 2020.

- Saint Augustine’s—Gaddis Faulcon said he has now been the interim president for 89 days and Saint Augustine’s is making progress and he is enjoying it. He said partnership is a powerful thing.
- Meredith College--Jo Allen said Meredith has raised over \$90 million for their fundraising campaign and they will be constructing a new building on campus as one of the results.
- Shaw University—Paulette Dillard said that Shaw and Saint Augustine’s will be sharing the athletic field on the SAU campus for the first time. And they are looking at participating in other shared programs.
- William Peace University—Brian Ralph said they are renovating the 2nd floor of their library to create a collaborative learning center to engage groups with each other. The Center for Emersive Learning is expected to open Aug. 1st.
- Wake Tech -- Dr. Scott Ralls, the new president, said he’s glad to be a part of CRC and had experience with another consortium in the greater Washington DC area. His number one goal—not to mess everything up! They will be responding to bonds that have passed for projects for the next 7 years. Among the projects are a new automation facility on the Southern campus and another new one on the new RTP campus, plus a new automotive training center on the Northern campus and a new public safety building and a new health care facility. They are also working on strategic planning and a role in economic mobility plus a role as a “through college”—to send students to the 4-year colleges and to finish other programs.

5 p.m. Reception for executive committee members in the William Peace parlor.

--Submitted by Jenny Spiker