

STUDENT AFFAIRS OFFICERS COMMITTEE MEETING

Friday, March 16, 2018, 10 a.m.

Meredith College

Johnson Hall, 2nd floor conference room in the Executive Suite

Committee Chair/Host—Jean Jackson

In attendance: Jean Jackson, Vice President for College Programs, Meredith College; Ann Gleason, Dean of Students, Meredith; Frank Rizzo, Vice President for Student Services, William Peace University; Bobbie Cole, Director of Residence Life and Housing, William Peace; Barry Olson, Associate Vice Provost for Business Administration, NC State University; Kevin Brown; Associate VP for Student Services, Wake Tech Community College; Jenny Spiker, CRC Director.

- Introductions and welcome—Jean Jackson

Each member gave a brief update on key projects or issues on his/her campus and started with saying how many years they've been at their institution:

- **Frank Rizzo**—William Peace—six years:
 - He said one of their latest issues is dealing with **service and emotional support animals**. At their last open house the number one question was about emotional support animals. The rest of the group agreed that that's a major topic on their campuses too. Some institutions have policies in place and some don't. For example, at WPU the animals must be crated. At some campuses live-in staff can have them as well. In some cases students are figuring out ways around the requirements and documentation. Other issues include assessing if people close to the animals have allergies to animals and then they need to move students. NCSU dealt with a student's law suit last year because they had not yet finalized their policies on the issue. Ann said Meredith keeps needing to add to policies, such as dealing with puppies. One example is that someone wanted to bring in a trainer for a service animal. Ann said they had a student who wanted to train an animal but didn't need the animal for herself. NCSU was approached from CCI (Canine Companions for Independence) to be a site but they haven't yet decided on that.
- **Ann Gleason**—Meredith—21 years: (Jean Jackson—35 years)
 - **DACA issues** are among those they are dealing with. They are trying to offer awareness and education and being welcoming to students potentially affected by DACA. Recently an ICE agent showed up at a student's home. And they are also working on educating the rest of the campus about the issues.
 - **Opioid abuse**. This is the first year they've had meetings with students whose families have been affected, and they have launched a group to discuss substance abuse issues on campus. Health services personnel are partnering with the sheriff's office to dispose of drugs. They are also reviewing their drug policy. Bobbie added that Peace is also revisiting their alcohol and drug policy, such as the amnesty piece. They started working with EVERFI educational technology company and they are also dealing with the NCAA package and a deadline for NCAA. Frank said he could send the others the costs for those services. Several people said they need to do more to include intimate contact.

- **Barry Olson**—NC State—17 years
 - He said their campus had **two student deaths** last week so they are working on the protocols on how to reach out to families in those circumstances. He will be happy to share those results with the others on this committee. They have recently implemented freshman requirements for housing and a spring admissions program. He said it's hard to hold spaces for new students in the spring. They have also installed a drug drop outside the student health building.
- **Kevin Brown**—Wake Tech—16 years

One of their biggest issues is **active shooter protocols** for campuses. Their employees are required to take that training, but students aren't required to do that so they are looking for police to do some training in some key large classes. He said their Northern campus has lots of glass on buildings so that makes it particularly important to assess. Bobbie said she worked at a university where there was a lot of glass so she understands that challenge. Barry said NCSU has this kind of training done by departments. Several people talked about how dealing with room locks can be controversial.
- Minutes from the last two meetings-- May 3, 2017 and Sept. 26, 2016 were reviewed and approved.
- Updates on current/recent CRC projects—Jenny Spiker

Jenny updated them on the following committees and activities. She spent the most time telling them about the 50th anniversary committee that met for the first time earlier in the week. She asked if they could help find current students to sit in on a brainstorming session in April with the committee. And she said the committee will also be looking for alums to feature who have made contributions to the Raleigh/Triangle area since graduation. She gave them a copy of the notes and committee roster from that anniversary meeting.

- Staff professional development workshops and committee involving faculty professional development. The second workshop is set for July 19, 2018 at the Southern Wake campus.
- Adjunct (non-tenure-track) Professors Professional Development Project
- Entrepreneurship committee
- Librarians workshop
- 50th anniversary committee
- End of year reception for executive officers following the June Board meeting on June 6th at William Peace.
- Other topics and issues to consider—from last year's meeting—Jean Jackson
 - **Convening Student Activities Directors**—The group agreed we should do that.
 - Larger meeting of **ADA group**—They also said to get this group together to discuss issues like comfort and service animals and other topics related to emotional and mental health.
 - Next steps for **emergency management and security issues**. They suggested we get just the college representatives together first and then broaden it to include community EMS and security personnel. The new person at NC State for that group is Dr. Amy Orders.
 - Convening **Residence Life Directors**—This is also a good group to convene, and sometimes they are called chief housing officers.
 - **LGBT policies and procedures**—They suggested we consider a workshop on this topic.
 - **Diversity and Inclusion personnel**—Frank said Peace has just hired someone to lead that area, and the others thought this would be a good group to convene.
- **Next Meeting:** They suggested we schedule the next meeting of this group on Friday, Oct. 26th at 11 a.m. Barry said he'd see if the Joyner Center would be available, and if the new Wake Tech RTP campus is open by then, we could consider it.