



Cooperating Raleigh Colleges

Board of Directors Meeting Minutes

March 22, 2017, 3 p.m.

Wake Technical Community College, Public Safety Education Campus
Stephen Scott, CRC President, Presiding

Members and guests in attendance: **Stephen Scott**, President of Wake Technical Community College and CRC Board President; **Tashni Dubroy**, President, Shaw University and CRC Board Vice President; **Jo Allen**, President of Meredith College; **Katharine Stewart**, CRC Academic Affairs Committee Chair and Vice Provost for Faculty Affairs at North Carolina State University; **Rita Jerman**, CRC Student Affairs Committee Chair and Sr. VP for Enrollment and Student Services at Wake Technical Community College; **Gwen Kea**, CRC Finance Committee Chair and Vice President for Finance and Administration, Shaw University **Frank Rizzo**, Vice President for Student Services, William Peace University; **Yvonne Coston**, Provost, Saint Augustine's University; **Katie Gales**, Director of Entrepreneurship Initiatives, Wake Tech Community College; **Nicole Johnson**, Telecommunications Officer, Security/Campus Police representing the CRC security/EMS committee; **Jackie Jones**, Director of Presidential Affairs, Wake Technical Community College; **J.C. Perry**, Deputy Chief of Police at the Raleigh Police Department; **Mike Coel**, Fellow at the American Council on Education (ACE) and guest of Meredith College; **Jenny Spiker**, CRC Director and Board Secretary/Treasurer

Welcome from Dr. Scott: Dr. Scott welcomed the group to the Public Safety Education Campus with some history of its development. He said it used to be a warehouse and has now evolved into a campus with a student head count of 4,000 per year and 1,200 full-time equivalency students. Most students come for training in non-credit courses. Besides public safety students there are those in nursing assistant programs and a variety of other vocational courses including a barber school. He says the public can come there for barber services, and he goes every Friday.

Guest Presentation: J.C. Perry, Deputy Chief of Police at the Raleigh Police Department

He said he was pleased to be here on behalf of Chief Cassandra Deck-Brown. He has served in the RPD for 26 years and has been in a number of different roles including chief of homicide. He even now has another connection with our colleges because his daughter is a freshman at Meredith. He was particularly pleased to be at the Public Safety Campus. Among his key points are the following:

- He has never seen the climate in law enforcement quite like it is now. The police deal with incredible hours and hazardous situations. And also much is going on with police-community relations. As challenging as all of that is, he said Raleigh is lucky not to have as much stress as many other communities, although they have had three shooter events in recent years.
- The Raleigh PD has had a long-standing tradition of community policing with officers being assigned to geographical areas. He said community officers are asked three questions: Are you out of your cars, are you engaging with other community partners, and if a beat cop leaves his/her beat will anyone miss him or her? This is appropriate for the CRC institutions since each of them has a community policing officer.
- Also in relationship to higher education, he said they are challenged in finding young people to enter the police force. Recruiting is hard. He asked the CRC members to help communicate that to criminal justice majors and others. He said they now have an intern from one of our colleges.
- What can the RPD do to bridge any gaps between them and Raleigh's colleges and universities? He said each college or university has a district commander assigned to them, and he said to do all we can to get to know

that person-- have the phone number, personal relationships, etc. Dr. Dubroy said at Shaw they have a strong relationship with their commander.

- The RPD also has a Raleigh Intelligence Center with crime data, and the colleges may want to tap into that.
- RPD is entrenched in special events, such as protests and those are often on college campuses.
- Also they have a dedicated group for security techniques, and they could send officers to the campuses to make sure campuses are secure and look at related budgetary needs.
- They have a ride-along program and would encourage professors to try that.
- He said they could do more from their end on campus familiarization. He stressed being prepared for active shooter protocols and gave an example from NCSU years ago where they needed to be more familiar with the campus.
- He gave his cell phone number for everyone to feel free to use—919-369-5475

- **QUESTIONS:**
 - Dr. Scott asked him what they have learned from other colleges across the country in relationship to their connections with campuses. He said the emphasis is clearly on the need for personal relationships.
 - Dr. Dubroy asked about their goal for how many officers they need to deal with Raleigh's population growth and how the higher ed institutions can help with recruiting and with course curricula. He said they do not have a specific national standard for numbers like fire departments have. They do have a dedicated recruiting unit led by Eddie Garcia, and he suggested that he become a fixture at the campuses. They'd be happy to get their recruiting team to come to the campuses. They need more minority representation and more women, although they are proud to have an African-American woman leading the second largest police department in the state.

- **RESPONSE FROM NICOLE JOHNSON from CRC's Security/EMS Committee:**
 - She thanked him for all the information about ways the RPD can assist the campuses and access their resources.
 - She told the group about the CRC committee she's on and how it is comprised of staff members from various areas of campus life, including campus police and security offices, student affairs, etc. They've had a number of workshops and meetings including recent ones on the use of social media in emergencies and threat assessment.
 - The committee is now working on two workshops—one on mental health issues with students and they plan to bring someone in from NAMI (National Alliance on Mental Illness) and one on managing protests. Deputy Chief Perry said they would be happy to partner on that one. He said they used to think estimated protest numbers were much larger than the reality, but after the Women's March this fall they now realize they can be much larger than anticipated.
 - She stressed that their committee is important for resources and networking among the colleges and universities and particularly with community groups like the RPD, County Sheriff's Office and local and state emergency management offices.

- **MORE RESPONSES:**
 - Dr. Dubroy thanked Deputy Chief Perry for his department's very positive relationship with the colleges.
 - Frank Rizzo asked if there is anything higher ed administrators can do to help students better understand the police department. Deputy Chief Perry said to encourage young people (especially males) to come to their community meetings. They'd like to get us in front of the college students as often as possible.

Minutes: The minutes from the Oct. 26, 2016 Board meeting were approved.

Finances: Ms. Spiker presented the budget for this year with year-to-date revenue of \$65,139.56 and expenses of \$56,609.18, the audit report for 2015-16 and a copy of the IRS form 990-EZ for 2015-16. Revenue for 2015-16 was \$123,071 and expenses were \$97,331. The Opening Cash Balance for this year is \$324,734. The financial report was approved.

Committee Chair Reports:

Finance Committee—Chair Gwen Kea:

- She reported that at their meeting on Feb. 16th they heard about the Human Resources Committee's major discussion about the federal hourly changes for exempt and non-exempt employees. She said that even though the proposal was postponed after the meeting, getting everyone together from CRC helped them improve their procedures and to learn a lot from each other. She also talked about the emergency management and staff professional development projects. Her committee plans to explore enterprise risk management and are considering working with David Rainer, Associate Vice Chancellor of Environmental Health and Public Safety at NC State, and they may invite a cross section of people to discuss this topic and have a planning meeting. They might also invite the NC State MBA students who have a major risk management project to provide content for a workshop or meeting.
- They are also focusing on Title IX issues and suggested getting a group together on ADA issues (see the report below about that.) And they are interested in pursuing veteran's affairs issues, especially as they relate to disabilities.
- She said it was amazing that whenever anyone on her committee spoke about an issue, another person talked about being able to help with that. Dr. Scott said he loved to hear about that kind of reaching out to each other.

Chief Academic Officers Committee—Chair Katharine Stewart:

- She said she seconded Dr. Scott's sentiment about the importance of committee members reaching out to each other in meetings and beyond. She said, "Thanks to CRC we don't have to reinvent the wheel."
- She said at their last meeting on March 15th they followed up on the meeting they suggested in bringing together study abroad coordinators (see notes in the packet). She said the study abroad committee members shared information about many issues in common, including insurance and helping to fill travel programs that need more students. And just as with her committee, the best thing about their meeting was that it means they know each other better.
- They are now bringing together the key overseers of SACS accreditation and those leading faculty development programs. They are also concentrating on competency based education – how to articulate that well together. And they too are interested in getting the ADA coordinators together especially about how to help disabled students in the classroom.
- They also discussed how physical structures from chairs and desks to room setups promote effective 21st century learning.

Responses to committee reports:

- Dr. Allen said she is impressed that there is so much wisdom and generosity of spirit among the committees, and she said she has recently been appointed to the SACS board.
- Dr. Scott asked if the academic officers talked about online instruction as a part of cross-registration. Dr. Stewart said they did discuss it and asked the registrars group to tell them if cross-registration

- included online courses. The registrars said with only a few exceptions online courses aren't allowed. Right now that seems to be a holding pattern but should continue to be under consideration.
- Several people suggested that the study abroad group consider liability issues for study abroad.

Groups that have met or had activities since the last Board meeting—Jenny Spiker:

She introduced these reports by saying how pleased she is that all of the committees have active participation from all of the six member institutions, and it's amazing how many issues are shared among the members, even though we have such a variety of higher education institutions.

- **New group exploring professional development for administrative staff**—This group will meet again on March 28 to work on projects for their first targeted group, early career employees.
- **Adjunct (non-tenure-track) Professors Professional Development Project**—She directed their attention to the page from the CRC website about the last workshop on Diversity in the Classroom. And now they will be getting together the leaders of full-time faculty development as well.
- **Study Abroad Committee**—She pointed to the notes from their January meeting with a huge variety of reported activities and plans for sharing resources and ideas.
- **Triangle United Way social entrepreneurship project**—She told them about the winners of that project with a handout with a description of their projects. This was an example of CRC helping a community-based program get started.
- **ADA Coordinators**—The list of representatives for that new committee were in their packets and they will meet for the first time on April 11.
- **Librarians Committee and Workshop**—The minutes from this committee are in the packets and their workshop committee has set July 27th at Wake Tech's Northern Campus for their annual workshop stressing sessions for all levels of library employees.
- **Registrars Committee**—The minutes from their Oct. 25th meeting were in the packets, including an explanation of their discussion of the current online course situation.

Presentation by Katie Gailes—Director of Entrepreneurship Initiatives at Wake Tech

- She said that she is pleased to see that organic partnerships on entrepreneurship are underway, including the one with the United Way of the Triangle on social entrepreneurship. It started with 33 students from six institution to 15 semi-finalists and then five students that ended up representing all five participating schools—Wake Tech, William Peace, Saint Augustine's, Shaw, NC State and North Carolina Central. Others include:
 - B Corp Clinic – NC State and Wake Tech students are taking part in this program that allows businesses to stress a social goal. She said North Carolina wants to get more companies certified and it is encouraging college students to work with them.
 - Launch Raleigh—This is a program with Shaw, Saint Augustine's and Wake Tech that will fold students into entrepreneurship in Southeast Raleigh. Dr. Dubroy added that Ms. Gailes' efforts with this program have been phenomenal and that the quality of businesses involved is great.
- Ms. Gailes recommended that CRC form an entrepreneurship committee. Dr. Scott seconded that and said we should find contact people from all the member institutions.
- Ms. Stewart asked if any of the entrepreneurship programs were doing any work with faculty who want to start their own businesses. Ms. Gailes said some of that was taking place although there are not any specific initiatives for that. Some suggestions were to start a speakers' bureau for classroom lectures related to the topic and find ways to encourage such programs in the approaches to earning tenure or professorship status.

Projects for the future:

- **CRC 50th Anniversary Celebration (2018).** Dr. Scott suggested we consider another economic impact study and organize a planning team for a celebration stressing what we want to tell the community and consider inviting legislators. Dr. Allen suggested we start with the mindset that the public doesn't know about all of our partnerships, collaborations and open conversations, stressing those as opposed to the individual campuses. And she suggested we include our impact and partnerships not only with Wake County but for the state, speaking about the overall value of higher education.
- **Create a committee to work on the entrepreneurship topics Ms. Gailes reported on.**
- **Find a community-based funder.** Dr. Dubroy suggested we look at some outside funding for the kinds of collaborations we are best known for. Ms. Spiker said that among higher education consortia in the country we are probably best known for our community-based collaborations, so that may be a good direction for this project. We may want to get fundraising staff from the members to look at funding possibilities.

Observations from Guest Mike Coel: Asked by Dr. Scott what he had learned from this meeting and his other experiences as an ACE Fellow, he said his main higher education background had been with the US Coast Guard Academy, so he has been learning a lot about what else is out there in higher education. He's been able to observe a wide range of institutions from private women's colleges to state universities of various sizes and more. He is trying to figure out where he might fit in after retiring from the military. He thanked the group for letting him attend today and said it has been helpful for his continuing understanding.