



Cooperating Raleigh Colleges

Chief Academic Officers Meeting Minutes
Johnson Hall, Executive Suite, Large Conference Room, 2nd floor
Meredith College
Monday, October 21, 2019, 3 p.m.
Convener/Committee Chair: Matthew Poslusny

In attendance: Meredith College—Matthew Poslusny, Senior Vice President and Provost; **NC State University**—Courtney Thornton, Associate Vice Provost for Academic Personnel and Policy; **Saint Augustine’s University**—Wanda Coneal, Interim Provost; **Wake Technical Community College**—Sandra Dietrich, Vice President, Curriculum Education Services & Chief Academic Officer; **Shaw University**—Renata Dusenbury, Vice President for Academic Affairs; **William Peace University**—Charles Duncan, Vice President for Academic Affairs; **CRC**--Ms. Jenny Spiker, CRC Executive Director.

Matthew Poslusny welcomed the members and thanked Jenny Spiker for her leadership of CRC as she prepares to retire at the beginning of January 2020.

Updates from the members:

- **Charles Duncan, William Peace**—They are in their third year of strategic planning and are redoing the library spaces so that they have fewer books but more spaces for other activities now used for all kinds of things. They are looking at changing the credit hour base to 4 hours instead 3, and have immersive learning for part of the 4 hours (community, labs, workshops). They are not changing the total number of credits, and the teaching load is 4-4 (heavy load, would change to 3 classes, students would take 3-4 instead of 5.) They are also talking about a January, May or August term.
- **Renata Dusenbury, Shaw**—Shaw started an 8-week adult program. They used to have 9 CAPE adult programs and now they have 4 adult sites in addition to Raleigh (Fayetteville, Greenville, High Point and Wilmington). The 6 8-week terms in the year are going well. Students take two courses for 6 hours each term. They have to have at least two years of college to enroll. They restructured their academic affairs from seven divisions and religious groups to three divisions, headed by a dean. They are also preparing for SACS and she’s the liaison.
- **Courtney Thornton, NC State**—She is sitting in for Katharine Stewart today. NC State is kicking off a new strategic planning process in eight or nine strategic areas with another 10-year outlook. They are now working on their fifth year SACS review. The D. H. Hill Library on the main campus is going through changes including a student center in it. They also found out that this year’s new class of students has more females than males.
- **Sandra Dietrich, Wake Tech**—Wake Tech has a new president and so they have paused strategic planning until he is settled in, and they are working on their fifth year report for SACS. They opened the RTP campus last year, and they have some new programs on the other campuses. And there are lots of new building projects underway. The new president Scott Ralls is very entrepreneurial and is looking for new programs with other colleges and universities. Deb Hadley is now the person dedicated to those programs with other colleges and universities. The

new president is also interested in university presences on the Wake Tech campuses, such as inviting them to teach and have access to students on their campuses.

- **Matthew Poslusny, Meredith**—They will be breaking ground for a new building (exercise and sports sciences plus communication studies), and in spring 2021 classes will start in that building. They are less than a year away from submitting their SACS report. And they have a new program on hospitality management.
- **Wanda Coneal, Saint Augustine's**—She is now the interim provost and vice president for academic affairs. She went from a dean to this new position. They now have a first program in a business area and a graduate program in the master of public instruction. They have revamped the honors college and are working on their tutoring program. Their GEC requirements are decreasing and they have put together a bridge program. They are also working on a new strategic plan. They have an interim president (Gaddis Faulcon) now. They are also revising the QEP for global awareness and their Center for Academic Success is involved. A new position works with faculty to be sure students are engaged. And they are reenergizing the relationships with community colleges. Also they are increasing course offerings in cyber security and a new program for wellness.

- **Minutes approved from the Nov 6, 2018 meeting.**

- **Updates on current/recent CRC projects**—Jenny Spiker pointed to the sheets with information on the following events and projects:

- **Third staff professional development workshop.** The brochure for the July 18, 2019 workshop at Shaw University shows all of the sessions. It was another successful event for a wide variety of staff members from all the campuses.
- **Librarians workshop.** The August 7, 2019 workshop took place at the Meredith library and the sheet shows all of the sessions. This was the 12th annual library workshop.
- **Adjunct (non-tenure-track) Professors Professional Development Projects.** She pointed to the flyer about the workshop to take place on Oct. 30th at Meredith and asked them to continue to get the word out to their department heads who have contact with adjuncts and non-tenure track faculty members. Its topic is “Strategies for Creating Inclusive and Welcoming Classroom Environments.” She also pointed to the sheet about the Jan 30th 2019 workshop on “Use Assessment to Evaluate and Improve Your Students’ Learning.”
- **Emergency Management workshop.** On June 24, 2019 the security group had another table top workshop on Cyber Security. The folder included a sheet on its overview and exercise objectives.
- **Student government leaders.** For a second year members of the colleges’ student government associations are meeting as the Raleigh Intercollegiate Student Advisory Board Members. Their first meeting is on October 24th at 6:30 p.m. at the Greater Raleigh Chamber of Commerce. She included a sheet with the list of this year’s participants and their mission.

- **Other topics and issues to consider**—from previous meetings—Matthew Poslusny

- **Matthew**—One of the issues lately is dealing with student disabilities when students take courses at other colleges through cross-registration. We need some way to learn early about that because we don’t want to be discriminatory. Perhaps students should contact the disabilities person on their campus to make accommodations. At Meredith they started about three weeks ago to work on that issue. **This is a topic CRC needs to take to the registrars.** Wanda said the

academic advisors need to be involved. Some members said their campuses would stress academic advisors and some would stress registrars.

- **Matthew—Get the SACS liaisons and leaders together.**
 - **Find more ways to get the word out about cross-registration.** Jenny asked them for their advice about getting the word out about cross-registration. They said to send a message about it to this group and then they can send it to student advisors and department chairs. Matthew reminded them that male students can take courses through cross-registration at Meredith.
 - **Sandra--Wake Tech competency-based education.** Wake Tech Partners with western governors for competency-based education. They are looking at apprenticeships and much is changing in that area.
 - **Wanda—**She said Saint Augustine's is working with the forgiveness policy and competency-based education. They have a portfolio for that. Several colleges are doing portfolios. Some colleges will forgive up to 6 to 12 hours and elect which courses they don't want to include in their forgiveness—pulled out of GPA. Wake Tech and SAU base theirs only on years. Switching majors would be a good possibility. The group said to **have registrars look at the academic forgiveness policies.**
 - **Charles—**He thinks we should open up international travel to students on the other CRC campuses. Most study abroad programs allow students from other campuses to take part in their international programs. Wake Tech doesn't have a study abroad program. The group said we should get the study abroad leaders together. Also see if faculty could help with that. Students would pay but not as a financial burden. **Jenny asked them to send her the names of those study abroad/international program leaders.**
 - **Courtney asked who oversees faculty affairs at the colleges.** The committee members said chief academic officers oversee this. Wanda said they are trying to get action as opposed to just discussions about faculty affairs.
 - **Matthew—Who makes decisions about inclement weather?** Some campuses use chief operating officers or several VPs. Meredith and Wake Tech do it as a group. NC State has a regulation about that. Wake Tech has to do what the county requires. There is some debate about online students. Saint Augustine's has early college students so they have to do what Wake County schools do as well.
 - **Renata—**Shaw has a variety of adult programs—in Raleigh, Fayetteville, Wilmington, High Point and Greenville and they're looking at Asheville.
 - **Wanda** suggested that we get together the leaders in institutional effectiveness and research. Get the names for those on each campus and have those people come to the SACS meeting.
- **The three groups to get together for a meeting:**
 - SACS liaisons
 - Study Abroad leaders
 - Institutional effectiveness (research and planning) leaders.

--Submitted by Jenny Spiker