

Cooperating Raleigh Colleges (CRC)

CHIEF FINANCIAL OFFICERS COMMITTEE MEETING

William Peace University, Williams Board Room, Main Building

May 22, 2014

Rocky Yearwood, Chair, Presiding

In Attendance: Rocky Yearwood, Vice President for Administration & Chief Financial Officer, William Peace University; Craig Barfield, Vice President for Business and Finance, Meredith College; Marla Tart, Associate Vice President, Financial Services, Wake Technical Community College; Chris Hinton, Interim Vice President for Fiscal Affairs, Shaw University; Jenny Spiker, CRC Director.

Committee Chair Rocky Yearwood welcomed the group and especially new members Chris Hinton from Shaw and Marla Tart from Wake Tech who explained their background. Ms. Spiker summarized the role of this committee, which does not have a long history in CRC as do many of the other committees such as chief academic officers, librarians, student affairs and registrars. This committee's plans are to meet annually and determine the direction for issues and projects with an emphasis on coordinating connections to key personnel in Raleigh and Wake County. Then subcommittees will be convened to work on the projects growing out of those issues. Two good examples of that approach are the Security/Emergency Management group that has been active this year and a group of people working with the City of Raleigh Planning Department several years ago.

Discussion Topics and Decisions:

****Report on Security/Emergency Management Project**—Rocky updated the committee on the progress of the special project growing out of the joint Finance-Student Affairs emphasis this year. It started with a meeting with representatives from the CRC colleges and universities and leaders of the city, county and state security and emergency management teams on Jan. 14th. (See attached list of attendees.) Then on April 11th teams from each of the colleges got together for an overview session with Steve Newton of Wake County Emergency Management. (See attached list of participants.) Now the group has scheduled a table top exercise session for all the colleges for July 30th. (See the attached notes from the April 11th session.)

****Connect with City of Raleigh Planning Department**—The committee decided it is time to reconvene a group to work with the City of Raleigh Planning Department to learn how to relate to the new Unified Development Ordinance. Craig Barfield said he recently got a letter from the City about the new Campus Zoning District (CMP). Craig said he would send a copy of that letter to committee members, and Jenny Spiker said she'd contact Christine Darges, the liaison the City set up for contact with the colleges and universities. Jenny said the plan has also been to have each college/university meet separately with members of the Planning Department to understand how their particular campus is impacted by the new zoning arrangements.

****Convene Human Resources Managers**—The committee asked Ms. Spiker to convene the human resources directors of the colleges for the first time. The emphasis would be on identifying common issues and sharing questions and solutions. It would not be an emphasis on combined purchasing because that function is handled by other consortia.

****Continue Exploring Transportation Options**—The committee reinforced the discussion from the last meeting of this group: "This group could build on the early CRC efforts to connect with the City of Raleigh Transportation Department to consider more projects with bus passes and perhaps encourage more or different routes. They could also explore Zip cars and other shared car services, taxi service sharing and bike sharing. They could also build on the CRC Board's interest in light rail for the area."

****Committee Chair for the 2014-15 year**—Craig Barfield has agreed to be chair of the committee next year starting July 1. This committee's chair now also serves on the CRC Board of Directors.

--Submitted by Jenny Spiker