

Highlights from the first meeting on Staff Professional Development

October 19, 2016

Premise: Non faculty employees are hungry for more professional development, particularly those who don't have the opportunity to attend regional and national professional group meetings and conventions. Could collaborating with our CRC institutions help us accomplish our goal to help these employees? The group who met agreed that this could be a very helpful way to collaborate.

Issues: The group (see list other side) had an extensive conversation about the issues and possible topics:

- Often need more staff and time to have more programs
- Work on inclusive environments
- Legal issues
- Eliminating silos
- Compliance training
- Helping supervisors
- Partnering with industry
- Finding additional resources
- Helping people with career development
- Finding grants
- Helping students with their own career development
- Celebrating achievement
- Possibility of sharing software costs
- Hearing from staff who've had success moving up the ladder
- Succession plans
- Developing standard operating procedures
- Identifying which positions to target for more development

Next steps:

- Create a survey to send to the targeted group(s) on each campus asking for their ideas about topics and ways to proceed. Shemika Bell from Wake Tech volunteered to start that process. The goal is to get the survey out in November.
- After the survey is assessed, create a subcommittee to focus on activities to take place, such as workshops, list servs, vendor presentations and webinars and make recommendations.
- Bring the whole group back together in the latter part of the spring semester to create a plan.